



Clark County Building Department

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Division:	Building Plans Exam	Policy & Procedure:	TG-701-2023
Subject:	Permit Now Program	Effective Date:	09/10/2014
Code:	N/A	Revised Date:	05/02/2023

1.0 PURPOSE: The purpose of this technical guideline is to outline the requirements of the Permit Now Program. The Permit Now Program provides a voluntary alternative to the Clark County Building Department (CCBD) building plan review process by allowing a single Registered Design Professional (RDP) involved with the design of a project to take responsibility for code compliance and attest that the construction documents comply with the Building Code of Clark County.

2.0 SCOPE: The scope of this technical guideline is to specify the eligibility requirements for projects and RDPs; outline the listing requirements; project submittal; plan review; and auditing requirements. Any review required outside the Clark County Building Department is not included within the scope of this program, including Fire Prevention, Zoning, Public Works (Civil), Las Vegas Valley Water District, Clark County Water Reclamation District etc.

3.0 ABBREVIATIONS & ACRONYMS:

- ATS:** Amusement and Transportation System
- BAC:** Building Administrative Code of Clark County
- CCBD:** Clark County Building Department
- CCWRD:** Clark County Water Reclamation District
- IBC:** International Building Code
- IRC:** International Residential Code
- LVVWD:** Las Vegas Valley Water District
- NRS:** Nevada Revised Statutes
- RDP:** Registered Design Professional
- PNP** Permit Now Program
- PNRDP#** Permit Now RDP Number
- SF:** Square Feet
- TG:** Technical Guideline

4.0 DEFINITIONS: For the purposes of this TG, certain terms, phrases, words and their derivatives shall be construed as specified in this section and the BAC.

Approved Construction Document: Construction documents that have been reviewed and accepted for permit by the Building Official pursuant to the BAC.

Auditor: Any person designated by the Building Official to perform an audit.

Building Code of Clark County: Are those codes adopted in Titles 22, 24, and 25 of the Clark County Code. Administrative code provisions are found in The Building Administrative Code of Clark County (22.02), Technical codes currently governed by this Department include the Building Code of Clark County (22.04), the Residential Code of Clark County (22.05), the Safety Standards for Existing Buildings (22.10), the Abatement of Dangerous Building Code of Clark County (22.12), the Amusement and Transportation Systems Code (22.16), the Swimming Pool, Spa, and Water Feature Code (22.20), International Swimming Pool and Spa Code, Noise Attenuation Construction Standards

(22.22), Water, Sewage and Other Utilities (Title 24), the Electrical Code of Clark County (25.04), the Plumbing Code of Clark County (25.08), the Building Water Conservation Code of Clark County (25.10), the Solar Energy Code (25.12), the Mechanical Code of Clark County (25.16), and the Energy Conservation Code of Clark County (25.20).

Building Official: The designated Clark County official who is charged with the administration and enforcement of the BAC and the Technical Guidelines. The term “Building Official” may also mean the employees who are appointed and authorized by the Building Official pursuant to NRS 278.570(2) to assist in the performance of the duties of his position.

Department: Clark County Building Department (CCBD)

High-Rise Buildings: A building with an occupied floor located more than 55 feet above the lowest level of Fire Department vehicle access.

Owner/Tenant: The owner of the building or property, or the tenant, or an agent who is acting on behalf of the owner.

Registered Design Professional: An individual who is registered or licensed to practice their respective design profession as defined by the statutory requirements of the professional registration laws of the state of Nevada.

Permit Now RDP: A registered design professional, who is in responsible charge of the design of the project, approved by CCBD to submit projects under the Permit Now Program.

Townhouses: A single family dwelling unit constructed in a group of three or more attached units in which each unit extends from foundation to roof and with a yard or public way on at least two sides, and as recorded on a final map or major subdivision map.

5.0 REFERENCES:

BAC Clark County Building Administrative Code
TG-703 Clark County Technical Guideline 703 – Audits

6.0 RESPONSIBILITIES:

6.1 CCBD:

CCBD shall review applications from RDPs, develop and maintain a list of CCBD approved Permit Now RDPs, verify projects submitted under this program meet the minimum eligibility requirements, verify construction documents submitted meet the requirements for a complete submittal package and have been prepared by an approved Permit Now RDP, perform audits of construction documents approved under this program, and perform building inspections on permitted construction work.

6.2 Owner:

The owner shall employ a Permit Now RDP approved by CCBD to prepare, attest, and submit the necessary documentation in order to obtain a building permit.

6.3 Permit Now RDP:

The Permit Now RDP shall ensure the construction documents submitted to CCBD for a building permit under the PNP comply with Clark County adopted technical codes, amendments and referenced standards. The Permit Now RDP shall provide to the department

revisions necessary to bring the construction documents into code compliance relative to audit report and/or field inspection findings. In cases where a permit is deemed eligible for permit now but still requires conditions/clearances from outside agencies, it shall be the responsibility of the Permit Now RDP to coordinate and obtain the approvals of these agencies. Examples of such outside agencies include, but are not limited to: Public Works, Comprehensive Planning, Clark County Fire Prevention Bureau, Clark County Water Reclamation District, Clark County Sanitation District, Southern Nevada Health District, etc.

7.0 PROCEDURE:

7.1 Eligible Projects: The table below outlines the projects eligible to be submitted under the PNP. Any project that exceeds the limitations of the “Eligible Projects” or projects with “Not Eligible” components shall require review and consent of the Building Official.

Eligible Projects
<ul style="list-style-type: none"> - New commercial buildings less than 25,000 sf - Commercial alterations (tenant improvements) have no area limitations - Multi-family residential buildings constructed under the IRC - Non-sprinklered single family homes less than 3,600 sf - Sprinklered single family homes less than 8,000 sf - Projects requiring a grease interceptor, with prior stamped approval by the sanitation purveyor. (CCWRD) - Projects requiring a Fire Protection Report, which results in a finding of “no substantial work” or “no effect” - Projects requiring a Tenant Improvement Fire Protection Report, which results in a finding of “no substantial work” or “no effect”
Ineligible Projects
<ul style="list-style-type: none"> - Assembly occupancies with an occupant load of 100 or greater. - Educational, institutional, and/or hazardous occupancies - Townhouses - Marijuana Facilities that include cultivation and/or processing activities - Projects located in a FEMA Special Floodplain Hazard Area - Projects which require a grease interceptor (except where the applicant has plans approved by CCWRD showing interceptor at time of permit application) - Projects which require a Fire Protection Report or a Tenant Improvement Fire Protection Report by CCBD established standards except as described under eligible projects above - Projects which require an Alternate Materials and Methods approval at time of submittal or at any time up to project final inspection - Grading only permits or building with grading permits that authorize new grading activity and require the approval of other agencies - Standard Plans - Access Gate permits - Mezzanines or platforms that are supported directly by a slab on ground, or projects that require new foundations which are <u>not</u> located in an approved certified pad area - ATS permits

7.2 **Minimum Requirements for Permit Now RDPs:** The following requirements must be met, with verification submitted to the Building Official in order to become a Permit Now RDP. Architects and Residential Designers with PNRDP status may accept responsibility for code compliance of all work disciplines appropriate to their licensure. Engineers with PNRDP status are allowed to submit under the PNP for work disciplines limited to the scope of their license and may not accept responsibility for code compliance of other disciplines for which they are not licensed.

7.2.1 Registered as a Professional Architect in the State of Nevada.

7.2.1.1 Professional architects who have been responsible for ensuring code compliance for a minimum of three (3) years may be eligible for participating in the Permit Now Program. During the time period, the professional must have been:

7.2.1.1.1 Registered in the State of Nevada, and

7.2.1.1.2 Responsible for compliance with the Clark County Building Code for eligible type projects (based on codes and amendments adopted by Clark County)

7.2.2 Registered as a Residential Designer in the State of Nevada

7.2.2.1 Residential Designers, attesting to code compliance within their licensure, who have been responsible for ensuring code compliance for a minimum of three (3) years, may be eligible for participating in the Permit Now Program. During the time period, the professional must have been:

7.2.2.1.1 Registered in the State of Nevada, and

7.2.2.1.2 Responsible for compliance with the Clark County Building Code for eligible type projects (based on codes and amendments adopted by Clark County)

7.2.3 Registered as a Professional Engineer in the State of Nevada.

7.2.3.1 Professional Engineers who have been responsible for ensuring code compliance for a minimum of three (3) years, on projects which fall within the discipline of their license. During the time period, the professional must have been:

7.2.3.1.1 Registered in the State of Nevada, and

7.2.3.1.2 Responsible for compliance with the Clark County Building Code of eligible type projects (based on the codes and amendments adopted by Clark County)

7.2.4 RDPs with disciplinary action from any State Registration Board within the last five (5) years may be determined to be ineligible at the option of the Building Official.

7.2.5 Successfully complete the mandatory CCBD Permit Now training class.

7.2.6 Maintain a certificate of professional liability insurance issued by an insurer authorized to insure in the State of Nevada with limits not less than \$1,000,000 per claim and \$2,000,000 in aggregate for all claims made during the policy period.

7.3 **Professional of Record Statement:** The Permit Now RDP shall submit to the Department, on a form provided by the Department, a Professional of Record Statement (Appendix B) in which the Permit Now Professional shall be required to declare to CCBD that:

7.3.1 The Permit Now RDP has been a registered design professional for at least three (3) years unless exempted by the Building Official.

7.3.2 All the accompanying plans were reviewed under my direct supervision and are in accordance with the requirements of the Building Code of Clark County and all other applicable laws.

7.3.2.1 The Permit Now RDP understands that they cannot seal or certify contractor prepared plans.

7.3.3 The attached application and all technical submissions made by the Permit Now RDP in connection with the Permit Now project was prepared in accordance with and meet the “standard of care” required of the profession; and

7.3.4 All information and assertions made by the Permit Now RDP in the permit application and documents submitted in support of such permit application are true, correct, and complete; and

7.3.5 The Permit Now RDP shall maintain the insurance required in 7.2.6.

7.3.6 If the Permit Now RDP becomes aware of any errors or omissions in the permit application, accompanying plans or any document submitted in support of such permit application, regardless of whether such errors or omissions were made by such RDP or by his agent or employee, the RDP will immediately take all measures necessary to correct such errors or omissions; and

7.3.7 The Permit Now RDP understands that the Building Official will rely upon the Professional of Record Statement as the basis for issuing a CCBD building permit; and

7.3.8 The Permit Now RDP and the Owner/Tenant understand that the project identified in the building permit application is being approved for a building permit, at risk, and is subject to audit and/or field inspection by the Department. The permit is subject to revocation by the Building Official, if necessary, to protect the public health, safety, or welfare; and

7.3.9 If the Department determines that the submitted plans do not conform to the requirements of the Building Code of Clark County or any other applicable law, the Permit Now RDP agrees to submit a revision to the Department within 15 days from notice of the violation and to take all remedial measures within such professional of record’s control to bring the submitted plans into conformity with the requirements of the Building Code of Clark County and any other applicable law; and

7.3.10 The Permit Now RDP understands that failure to take appropriate remedial measures to bring the submitted plans into compliance with the Building Code of Clark County or any other applicable law shall result in revocation of the Permit Now RDP's privileges under this program and may result in notification of such fact to the appropriate registration board.

7.3.11 Nothing in this section shall be construed to prohibit the Building Official from requiring additional information in the Professional of Record Statement.

7.4 **Owner/Tenant Certification Statement.** For each project, the Permit Now RDP is required to submit to the Department, on a form approved by the Department, an Owner/Tenant Certification Statement, which shall be signed and dated by the owner or tenant. The form shall:

7.4.1 Authorize the work of the Permit Now RDP, named in the building permit application and accompanying plans, who agrees to take all measures necessary to correct any misrepresentations or falsification of facts made knowingly, unknowingly, or negligently in the building permit application or in any documents submitted in support of such application by the owner or tenant, as applicable, or by such owner's or tenant's agents, contractors or employees; and

7.4.2 Note that the Permit Now RDP understands that the Permit Now project is being approved for a building permit subject to audit and/or field inspection by the Department.

7.4.3 The Owner/Tenant, in conjunction with the Permit Now RDP, agrees to take all remedial measures necessary to bring the plans and all construction completed under the permit for the project into conformity with requirements of the Clark County Building Code and all other applicable laws.

7.4.4 Nothing in this section shall be construed to prohibit the Building Official from requiring additional information in the Owner/Tenant Certification Statement.

7.5 **Listing of CCBD Approved Permit Now RDPs:** All RDPs that successfully demonstrate that the minimum requirements of section 7.2 have been met are eligible to be listed as a CCBD approved Permit Now RDP.

7.5.1 The RDP shall submit an application package with the required documents to demonstrate the minimum requirements of section 7.2 have been met.

7.5.2 The initial listing fee in the BAC must be submitted at the time of application.

7.5.3 The listing is valid for one (1) year.

7.5.3.1 The Permit Now RDP must submit for a renewal thirty (30) days prior to the expiration of the listing.

7.5.3.2 The Permit Now RDP shall submit required documentation to demonstrate that the licensing and insurance requirements of section 7.2 have been met.

7.5.3.3 The annual renewal fee is in accordance with the BAC.

7.5.4 CCBD shall review and approve all applications as appropriate and maintain the approved listing on the CCBD website.

7.6 **Submittal Process:** A Permit Now “Acceptance meeting” must be scheduled and the permit accepted by CCBD Staff. A Permit Now RDP may request a Permit Now eligibility preview prior to scheduling the Permit Now acceptance meeting. A Permit now eligibility preview is offered as a coordinated effort at obtaining compliance with the PNP but is not mandatory. Discussions during a Permit Now eligibility preview are unofficial and do not constitute acceptance into the PNP. The submittal process is outlined below:

7.6.1 The CCBD approved Permit Now RDP shall contact CCBD and set- up a Permit Now acceptance meeting.

7.6.1.1 Project eligibility and verification of the approval status of the Permit Now RDP shall be determined at the Permit Now acceptance meeting.

7.6.1.1.1 The Permit Now RDP shall schedule a Permit Now acceptance meeting by calling (702) 455-8011 and submit the completed Permit Now Request for Acceptance form (see Appendix C). At the Permit Now acceptance meeting, the RDP will meet with the Manager of Plans Examination, the Manager Building Permits and the Manager of Zoning Plans Examination, or designees, to present the project.

7.6.1.1.2 The Permit Now RDP shall electronically submit their permit application, including all plans, calculations, and documents required for permit now submittal after the Permit Now acceptance meeting has been set, and prior to the Permit Now acceptance meeting. The RDP shall add the following information to the front of the scope of work description in the online permit application: ****Permit Now acceptance meeting date (MM/DD/TIME) ****

7.6.1.1.3 During the Permit Now acceptance meeting the Manager of Plans Examination, Manager Building Permits and Zoning Plans Exam Manager, or designees, will review the submittal for acceptance and approval under the PNP.

7.6.2 If at the Permit Now acceptance meeting, CCBD determines that any of the PNP requirements have not been met, they shall reject the project for acceptance to the PNP. In this instance, Plan Submittal shall issue an additional information request for revised plans and calculations without the PNRDP stamp. The plans submittal and permit process will then follow the standard policy.

7.6.3 If CCBD determines at the Permit Now acceptance meeting that the plans submitted by the Permit Now RDP require minor corrections to bring the plans into compliance with the Clark County Building Department Codes, the Manager of Building Permits, or designee, will issue an additional information request stating what information is required. The Permit Now RDP will address the additional information request prior to full acceptance of the plans.

7.6.4 If all requirements are met at the Permit Now acceptance meeting, and the permit application is accepted for Permit Now, a limited cursory screening will be performed

by technical staff to verify general completeness and to ensure there are not obvious life safety violations. Any required approval for outside agencies (including stamping of plans and meeting conditions) must be in place at this point. Plans may be approved at that time.

7.6.4.1 The project address and scope of work stated in the permit application must agree with the address and the scope of work shown on the submitted plans. Prior to the issuance of any permit under the PNP, the building permit application must contain all required information about the contractors for the project, including, but not limited to, the name, address, and license number of the general contractor.

7.6.4.2 The PNRDP shall indicate a desired date for the contractor to make payment and have the permit issued under the PNP. CCBD staff will strive to meet this date for permit issuance. The PNRDP should anticipate a two-business day turn around for CCBD staff to process the permit application documents.

7.6.4.3 The Permit Now RDP shall submit an Owner/Tenant Certification Statement. The Owner/Tenant Certification Statement is in Appendix A.

7.6.4.4 The Permit Now RDP shall submit a Permit Now Professional Record Statement. The Permit Now Professional Record Statement is in Appendix B.

7.6.4.5 All sheets within the plan set and the cover sheet of any calculations or reports must include an electronically applied Permit Now stamp that is signed and dated by the Permit Now RDP.

Each page of the construction plans must contain the following:

PERMIT NOW BY: _____

(Insert name of CCBD Approved PNRDP)

PNRDP# _____

DATE: _____

Plans were prepared by, or under the direct supervision of, or reviewed by the Permit Now RDP

Plans are complete.

The plans are, as of the date of submission, in accordance with the requirements of the Building Code of Clark County and all other applicable laws.

7.6.4.6 After a project is accepted as PNP and prior to the issuance of the permit for such project, the Department representative will verify that the application for the permit and all accompanying documents are complete.

7.6.4.7 If the permit is not issued, notification shall state the reasons why the permit was not issued. Notification shall be sent as a Communications email from the electronic permit software.

7.6.5 After the permit is accepted, CCBD staff will work to process the permit and update the electronic permit software status.

7.6.5.1 CCBD Plans Examination shall enter any required information into Plan review software.

7.6.5.2 CCBD Plans Examination shall verify the special inspection requirements and ensure they are entered in Plan review software correctly.

7.6.5.3 CCBD Plans Examination shall verify the project valuation per current policies or directives.

7.6.6 Permit Issuance shall calculate the required fees, determine any remaining documentation that must be submitted, and notify the Permit Now RDP of any outstanding conditions of approval required prior to the issuance of the permit.

7.7 **Required Class.** Each Professional participating in the Program must successfully complete a mandatory training class provided by the Department. Such class shall provide attendees with instruction about the permit process, the policies, procedures, and amendments used when examining plans for compliance with the Building Code of Clark County, and the administrative aspects of permit processing for which the Professional is responsible. The class shall be open to all RDP's who meet the qualifications of Section 7.2.

7.7.1 Attendees will receive a CCBD PNRDP# upon successful completion of the class, payment of the required fees, and presentation of the requisite proof of insurance information. Registration information is available at the Clark County Building Department, 4701 W. Russell Road, Las Vegas, NV and on the Department's website at http://www.clarkcountynv.gov/depts/development_services. Enrollment in the class shall be on a "first come, first served" basis.

7.7.2 The Permit Now RDP's certification shall expire annually from the date of issuance. Should the Department adopt a new building code during the annual certification period the Permit Now RDP may be required to complete a code amendment training class. Additional training on code amendments may be required at the discretion of the Building Official.

7.8 **Audits:** All plans submitted under the PNP are subject to an audit by CCBD to determine if the plans are in compliance with the Building Code of Clark County. CCBD shall perform audits in accordance with TG- 703. Audits are not considered random. The Building Official may select any project for an audit.

7.8.1 **Selective Audit Process:** The Department will perform audits on selected new construction or renovation projects that are allowed in the Permit Now Program as listed under "Selective Audit" on the Audit Chart contained in TG-703.

7.8.2 **Automatic Audit Process:** The Department will perform audits on all new construction or renovation projects that are allowed in the Permit Now Program and listed under "Automatic Audit" on the Audit Chart contained in TG- 703. An Automatic Audit will be completed within thirty (30) days of permit issuance.

7.8.3 **Review Criteria:** Projects selected for an audit will be audited for compliance with the Clark County Building Code, all amendments, ordinances or standards. The auditor

for each discipline will complete the review in accordance with the scoring system described Audit TG-703.

- 7.8.4 **Audit Results:** The Department shall notify the Permit Now RDP and the Owner of Record in writing of the results of any failed audit conducted. The notification will provide a summary of the audit results including any mandatory field changes or revisions and will direct the Permit Now RDP to address any code violations found in the audit.
- 7.8.5 Failure to submit the required corrections within 15 days as noted in 7.3.9 may result in the revocation of the Permit Now Professional's privileges.
- 7.8.6 **Appeal Procedures:** If the Permit Now RDP of an audited project disputes the result of the audit or disputes the accuracy or applicability of any code correction comment entered in connection with such audit, the RDP shall schedule a meeting with the Plans Examination Manager to review and discuss the disputed audit finding(s). The sole administrative recourse for an audit result is contained in 22.02.560 of the BAC.
- 7.9 **Suspension and Revocation of Permit Now Privileges.** Permit Now privileges may be suspended or revoked pursuant to Section 7.8.4 Audit Results and BAC Section 22.02.544, when the Permit Now RDP fails three (3) audits within a three-year period; or on any one single audit, the Permit Now RDP fails to take remedial measures to bring the required plans into compliance with Building Code of Clark County.
- 7.9.1 If a Permit Now RDP's privileges are subject to suspension or revocation for any reason, the Department shall cause a dated notice to be mailed, by first class mail, to such Permit Now RDP at his or her business address. Such dated notice shall inform the Permit Now RDP of the reasons for such revocation.
- 7.9.1.1 If the Department suspends the Permit Now RDP privileges, the Permit Now RDP must reapply for the program and attend the full training class at full cost.
- 7.9.1.2 If the Permit Now RDP has reason to believe that suspension or revocation of their privileges is not warranted, the RDP has the right to appeal in writing, within ten (10) business days of the date on which notice is mailed, to the Manager of Plans Examination. The RDP shall provide a brief statement in ordinary and concise language the specific order or action protested along with any material facts claimed to support the contentions.
- 7.9.1.3 The sole administrative recourse for a suspension or revocation of a Permit Now RDP listing is contained in BAC 22.02.560.
- 7.9.1.4 A Permit Now RDP's privileges shall be permanently revoked by the Department, if the RDP is convicted or found liable of: (1) knowingly making a false statement of material fact on or in connection with any building permit application, or (2) knowingly submitting in support of a building permit application any document containing false or fraudulent information, or (3) knowingly affixing a false signature to any building permit application.
- 7.9.1.5 The Building Official has the authority to perform any/all disciplinary

action up to and including permanently revoking the Permit Now RDP's privileges.

7.10 Miscellaneous Provisions:

7.10.1 Revisions: The procedure that must be followed is dependent on whether it is a voluntary change due to a change in construction material, design or in response to field conditions; or a mandatory change due to an inspector identifying a code violation or plans missing critical information.

7.10.1.1 Voluntary Field Changes and Revisions: The Permit Now RDP shall electronically upload the revisions which include the PNRDP stamp and narrative.

7.10.1.2 Mandatory Field Changes and Revisions: When an inspector determines that the approved Permit Now plans contain code violations or are missing critical information the inspector shall identify the code violation or the missing information on the approved plans to the Manager of Plans Examination

7.10.1.2.1 If the Manager of Plans Examination or designee confirms the code violation(s) or determines additional information critical to ensuring the project meets code is required, a written correction notice will be issued. Notification shall be sent as a communications email from the electronic permit software.

7.10.1.2.2 If plan revisions are required, the Permit Now RDP shall submit the revisions within 15 business days. Failure to submit plan revisions will result in revocation of the Permit Now RDP's privileges.

7.10.1.2.3 When the Manager of Plans Examination confirms a code violation, an audit of the project will be required.

8.0 The Building Official may revoke any permit issued under the Permit Now Program if any audit or inspection indicates that the permitted project or any portion thereof poses a threat to the public health, safety, or welfare.

9.0 RECORDS:

All documents associated with the Permit Now Program shall be sent to the Records Division.

10.0 ATTACHMENTS:

- Appendix A: Owner/Tenant Certification Statement Form
- Appendix B: Permit Now – Professional of Record Statement
- Appendix C: Request for Review

Prepared By: Terry Kozlowski

Date Prepared: 2023

Revision History:

Title	Revision/Approved Date	Effective Date
TG-701	September 10, 2014	September 10, 2014
TG-701-2023	May 2, 2023	June 20, 2023

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TG-701-2023

APPENDIX A

Owner/ Tenant Certification Statement Form

This statement shall be signed by the Owner or Tenant responsible for the project work.

PAC # _____
Project Name: _____
Project Address/APN: _____
Name of CCBBD Permit Now RDP: _____

I, the undersigned, certify and understand that by signing this Certification Statement that I am voluntarily choosing to participate in the Permit Now Program, which has been developed by the Clark County Building Department. I have authorized the above-named Permit Now RDP to review the construction plans for the project referenced above for compliance to the adopted construction codes of Clark County. I understand that [insert project name above] _____ is being approved for a building permit based on the review from the above-named Permit Now RDP and is subject to audit and/or field inspection by the Department.

Additionally, for consideration in participating in the Permit now Program, I agree to the terms below:

INDEMNITY: I agree to defend, indemnify, and hold harmless Clark County and their officers, representatives, departments, employees and agents from and against any liabilities, damages, losses, claims, actions or proceedings, including, without limitation, reasonable attorneys’ fees and costs, made by any third party arising out of, or being in any way connected with the design, construction and/or code compliance review for the above referenced project.

REMEDIAL MEASURES: I, at my own expense, agree to take any remedial measures disclosed by the Department that are necessary to bring the plans and any completed construction into conformity with all applicable provisions of the Building Codes of Clark County and other related state and federal laws and regulations. I agree to take all necessary measures to correct any misrepresentation or falsification of facts made knowingly, unknowingly, or negligently by my agents, contractors, employees, or me.

REVOCABILITY: I understand that this permit may be revoked by the Building Official at any time, if necessary, to protect the public health, safety, or welfare. However, the above indemnity section shall survive any revocation or completion of this permit and project.

SEVERABILITY: I expressly agree that this Certification Statement is intended to be as broad and inclusive as is permitted by the law of the State of Nevada and that if any portion thereof is held invalid, it is agreed that the balance shall, notwithstanding, continue in full legal force and effect.

APPLICABLE LAW & FORUM: This Certification Statement is governed by and shall be construed in accordance with the laws of the state of Nevada, without any reference to its choice of law rules. I agree that any dispute arising from this Certification Statement or in any way associated with the Permit Now Program shall be brought only in Nevada and I agree to the jurisdiction and venues of those courts for any such dispute.

ACKNOWLEDGEMENT OF UNDERSTANDING

I, acknowledge that I have thoroughly read this Certification Statement, including any Exhibits or attachments that may be attached to this Certification Statement, and have sought and received whatever competent advice and counsel was necessary to form a full and complete understanding of all rights and obligations herein. I acknowledge that I am signing this Certification Statement freely and voluntarily.

I HEREBY ASSERT THAT I CERTIFY AND AGREE TO THE ABOVE TERMS.

Name: _____
Signature: _____
Date: _____
Select one: Owner Tenant

APPENDIX B

Permit Now – Professional of Record Statement

This statement shall be signed by the Professional of Record responsible for the plan review.

Name of CCBD Permit Now RDP: _____

PAC #: _____

Project Name: _____

Project Address/APN: _____

- I am a CCBD Approved Permit Now Professional with a minimum of three (3) years' experience as a Registered Design Professional.
- All the accompanying plans were reviewed under my direct supervision and are in accordance with the requirements of the Building Code of Clark County and all other applicable laws.
- The attached application and all technical submissions made by the Permit Now Professional in connection with this project were prepared in accordance with and meet the “standard of care” required of the professional; and
- All information and assertions made by the Permit Now Professional in the permit application and documents submitted in support of such permit application are true, correct and complete; and
- I will maintain the required insurance.
- As the Permit Now Professional, if I become aware of any errors or omissions in the permit application, accompanying plans or any document submitted in support of such permit application, regardless of whether such errors or omissions were made by me or by my agent or employee, I will immediately take all measures necessary to correct them.
- I understand that the Building Official will rely upon the truth and accuracy of the statements contained in the Professional of Record Permit Now Statement as the basis for issuing the permit under the Permit Now program.
- I understand that the Permit Now program identified in the building permit application is being approved for a building permit subject to audit and/or field inspection by the Department and the permit is subject to revocation by the Building Official.
- I agree to submit any revisions of the plans that do not conform to the requirements of the Clark County Building Department or any other applicable law.
- I understand that the failure to take appropriate remedial measures to bring the submitted plans into compliance under the Clark County Building Code shall result in revocation of the Permit Now Professional’s privileges under this Program and may result in notification of such facts to the appropriate registration board.

Signed

Print Name

Date
(required)

Affix Seal

APPENDIX C

PERMIT NOW Request for Acceptance Meeting

This list may not be all inclusive. Other items may be required based upon the project.

Permit Now RDP _____ Number/Expiration Date _____
Name of Project _____
Address of Project (Number, Street, Suite) _____
Reason for Review: Eligibility Preview ___ Acceptance Meeting ___ Other(specify) _____
Prior Zoning Approved: Yes ___ No ___
Approved/Issued Grading Permit Number (New Construction): _____ N/A ___
In ground interceptor: Yes ___ No ___ Hydro-mechanical Interceptor: Yes ___ No ___
CCWR Approved Plans: Yes ___ N/A ___

Check the type of project:

- New commercial buildings less than 25,000 sf.
- Commercial alterations (TI)
- Multi-family residential buildings constructed under the IRC
- Non-sprinklered single family homes less than 3,600 sf
- Sprinklered single family homes less than 8,000 sf
- Projects requiring a grease interceptor, with prior stamped approval by the sanitation purveyor. (CCWRD)
- Projects requiring a Fire Protection Report, which results in a finding of “no substantial work” or “no effect”
- Projects requiring a Tenant Improvement Fire Protection Report, which results in a finding of “no substantial work” or “no effect”
-

Provide a scope of work (concise description of the project): description must fit in this box!

Construction documents:

Architectural plans: Provided ___ N/A ___ Deferred Items (listed): _____
Structural plans: Provided ___ N/A ___ Special Inspections required: Yes ___ No ___ Type _____
Structural calculations: Provided ___ N/A ___
Electrical plans: Provided ___ N/A ___ Electrical load calculations: Provided ___ N/A ___
Plumbing plans: Provided ___ N/A ___
Hydro-mechanical FOGG waiver, AMMR, justification: Provided ___ N/A ___
Mechanical plans: Provided ___ N/A ___
Fire Prevention approved utility plans (SFR's): Provided ___ N/A ___ Fire Prevention Permit# _____
IECC Interior/Exterior Lighting Certificates: Provided ___ N/A ___
Kitchen plans: Provided ___ N/A ___
FPR: Provided ___ N/A ___
Items requiring separate permit (listed): _____
Separate permit(s) applied for: Provided ___ N/A ___

Forms:

Building Permit application: Provided _____

Owner/Tenant Certification Appendix A: Provided _____

Professional of Record Statement Appendix B: Provided _____

IECC Interior/Exterior Lighting Certificates: Provided _____ N/A _____

COMcheck: Provided ___ N/A REScheck: Provided ___ N/A _____ Manual J/S: Provided ___ N/A _____

Manufacturers Installation instructions: Provided ___ N/A _____

PNP Stamp on all plans: Yes ___ No _____

EOR Digital signature provided: Yes ___ No _____

=====Below For Use by Clark County Only=====

Project accepted by: _____

Notes: